

# Procurement Savings Guide

## INSTANT PROCUREMENT FIXES

### Review and renegotiate contracts

Identify hidden fees, outdated terms, or unused services.

**Frequency:** Quarterly or when contracts are up for renewal.

### Review purchase history

Compare costs and quality of past purchases to identify savings opportunities without sacrificing quality.

**Frequency:** Quarterly.

### Minimize after-the-fact spends

Identify and stop off-contract purchases that increase costs unnecessarily. Enforce procurement policies and approval workflows to keep spending in check.

**Frequency:** Daily.

### Negotiate extended payment terms

Extend payment deadlines to improve cash flow management.

**Frequency:** Annually or upon contract renewal.

### Set clear purchasing guidelines

Clear rules on preferred items, vendors, approval flows, and notification timing help avoid confusion and keep spending under control.

**Frequency:** Ongoing.

## MID-GAME ADJUSTMENTS

### Implement category management

Group similar purchases for better cost control.

**Frequency:** Ongoing.

### Encourage competitive bidding

Request multiple bids for urgent and high-value purchases to secure the best price.

**Frequency:** As needed for high-value items.

### Consolidate purchases, vendors and leverage volume discounts

Reduce separate purchase orders by grouping purchases to gain bulk discounts and lower shipping costs.

**Frequency:** Every 6-12 months

### Plan ahead and optimize inventory levels

Prevent overstocking and stock shortages by using demand forecasting.

**Frequency:** Monthly.

### Evaluate supplier performance

Regularly assess suppliers based on reliability, cost consistency, and service quality.

**Frequency:** Quarterly.

## LONG-GAME COST OPTIMIZATION

### Automate routine procurement tasks

Reduce manual work in order processing, approvals, and payments.

**Frequency:** Ongoing.

### Grow relationships with suppliers

Long-term collaboration with key suppliers leads to stable pricing and innovation opportunities.

**Frequency:** Ongoing.

### Consider Total Cost of Ownership (TCO)

Evaluate overall costs, including maintenance, logistics, and long-term expenses.

**Frequency:** Annually.

### Control and minimize risks

Monitor supplier financial health and geopolitical risks.

**Frequency:** Quarterly.

### Boost Your Team's Skills & Knowledge

Equip procurement teams with the latest skills and tools to stay ahead of market trends and improve overall efficiency.

**Frequency:** Ongoing.



A procurement system helps you keep and track everything in one place, and lets you see upcoming spend in real time. Plus, it ensures your purchasing policy and new negotiated terms are respected, so no one ends up buying the same item at five different prices.



Once your data is in order, the best way to keep it that way is by using procurement software to track operations, communicate with suppliers, inventory levels in real-time.

The fewer manual steps, the faster everything moves while staying in control.



Try to take as much manual work, micromanagement, and back-and-forth off your plate as possible—let procurement software handle that.

Free up your time for more strategic decisions that actually protect your margins.

# Procurement cost-savings roadmap

- 1 Assess current state**

Conduct a full procurement audit to pinpoint inefficiencies and cost-saving opportunities.
- 2 Set clear savings targets**

Define quantifiable cost-savings goals (e.g., reduce procurement costs by 10% in 12 months).
- 3 Prioritize initiatives**

Focus on quick wins first while aligning long-term projects with strategic business objectives.
- 4 Assign ownership & KPIs**

Allocate responsibility to procurement leaders with clear success metrics.
- 5 Monitor & adjust**

Implement a monthly review process to track savings impact and adjust strategies as needed.

# Check out Precoro

A leading procurement centralization and automation platform designed by procurement practitioners and built by experienced software engineers.

## Get everything you need for:

### • Centralization & Automation

Manual tasks that used to be exhaustively time-consuming and error-prone, can now be completed in minutes with automated workflows. From requesting to accounts payable and supplier management — every step is easy to track and manage in one place.

### • Visibility & Control

Businesses can leverage centralized dashboards with real-time insights into procurement activities across all company entities. With end-users having access to the platform both from the web and mobile app, procurement stakeholders can ensure total visibility into direct and indirect spend.

### • Savings

Centralized procurement processes and coherent data allow to leverage economies of scale, manage tail spend, and prevent maverick spending, ultimately leading to financial efficiency and savings.



✓ Multi-entity management

✓ Mobile-first approach

✓ Intake orchestration

✓ Preapproved catalogs

✓ Supplier management

✓ Customizable approvals

✓ AI-powered AP automation

✓ Business integrations & PunchOuts

✓ Multidimensional reporting

✓ Inventory management

# Ready to succeed in 2025? Centralize, automate, benefit

ARTERA

Heirloom



BOLLORE LOGISTICS

Giti

JTI

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850+ REVIEWS  
ACROSS THE WEB



Why do procurement centralization and automation matter?  
We'll let the numbers tell

98%

spend under management

OCR

powered by Google AI

3.5X

faster approvals

78%

faster purchasing cycle

Up to 5%

annual budget savings

The fastest time-to-value on the market



Onboard your team with no IT resources in  
**2-8 WEEKS.**



See operational improvements in  
**1-4 MONTHS.**



Enjoy your first measurable savings in  
**4-12 MONTHS.**



See how Precoro can help in just 15 minutes.

Let's Talk

Explore Precoro Yourself